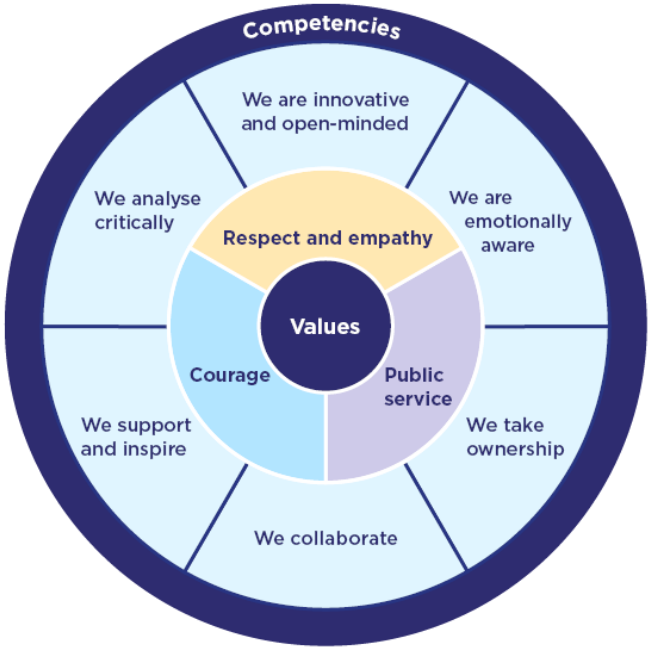
Role Profile

Role Profile Part 1			
Role title	Volunteer Photographer	**Grade**	Volunteer
Dept/Area	Strategic Area Policing Hub	**Vetting Level**	NPPV Level 1
Responsible to	Citizens in Policing Supervisor	**Staff line managed**	None
Reviewed by (Line Manager)	Holly Deacon	**Date**	06/07/2026
Purpose of Job	Volunteer Photographers play an important role in capturing high-quality images of Citizens in Policing activities, events, training sessions, awards ceremonies and community engagement initiatives. This role will showcase the contributions of our volunteers across the Force.		
Key Accountabilities	1. Attend agreed events and activities to take photographs. 2. Capture high-quality images that reflect the professionalism and diversity of Citizens in Policing programmes. 3. Select and edit photographs to a suitable standard for publication. 4. Provide images within agreed timescales following events. 5. Follow organisational guidance relating to image consent, privacy and data protection. 6. Ensure photographs are appropriate for use across internal and external communications channels, including social media, websites, newsletters and promotional materials. 7. Maintain own photography equipment and ensure it is fit for purpose. 8. Liaise with the Citizens in Policing team regarding photography requirements and deadlines. 9. Represent Hampshire & Isle of Wight Constabulary in a professional and positive manner. 10. To give a regular and effective service.		
Additional Requirements	Follow GDPR guidelines and Constabulary policies in relation to accessing and handling personal data. All officers and staff must be aware of risk in relation to their role, please view the appropriate Health & Safety Risk Assessment for the role. The role holder may be required to visit other locations within Hampshire and the Isle of Wight, and therefore needs to have the ability to travel as necessary.		

Role Profile

Role Profile Part 2			
Education/Qualifications	Essential: # Desirable: #		
Experience and Skills	Essential: • Own a digital camera and associated equipment suitable for event photography. • Demonstrable ability to take high-quality photographs in a variety of settings. • Experience of basic photo editing and image processing. • Knowledge of and access to image management software such as Adobe Lightroom, Photoshop or equivalent. • Good attention to detail and creativity. • Reliable, organised and able to meet agreed deadlines. • Good communication and interpersonal skills. • Ability to work independently with minimal supervision. • Understanding of the importance of confidentiality and professionalism. Desirable: • Previous experience volunteering or working as a photographer. • Experience photographing events, community activities or people. • Understanding of photography consent and GDPR considerations.		
Approved by People Services	#	**Date**	#

Role Profile

Role Profile Part 3 (2024)			
Competencies	All roles are expected to know, understand and act within the ethics and values of the Police Service.		
	We collaborate	Level 1	
	We Take Ownership	Level 1	
	We Support and Inspire	Level 1	
Underpinning Values	Courage		
	Respect and Empathy		
	Public Service		
Initial Development Skills for new to role period	All staff and Volunteers are required to complete mandatory e-learning including annual DSE and Fire Safety plus any role-specific training required		
Continuing Professional Development	Courses and Conferences should be attended to benefit professional learning and development.		